Instructions

- The following form is to be completed to establish eligibility where applying under a category listed in Schedule 1, Section 1.1b and Table 3 of the .edu.au Registration Policy.

- The "warranty by the applicant" section of this form must be completed by an authorised representative of the applicant and printed on the letterhead of the applicant or accompanied by photo id of the representative.

- The "warranty by the referee" section this form must be completed by one of the two referees nominated by the applicant and printed on the letterhead of the referee’s organisation or accompanied by photo id of the referee.

- The referees must be authorised representatives of current .edu.au domain licence-holders. (this includes domains registered at any level in the .edu.au space – e.g. .edu.au, .nsw.edu.au, .vic.edu.au)

- The referees must be from two different entities that are not related entities to the applicant (related entity as defined by the Corporations Act 2001 – e.g. not a parent company or subsidiary)

- Please send the completed pages to Education Services Australia via email to registrar@esa.edu.au.

- Upon receipt, your application(s) will be raised for review and processed. Notification of whether the application has been approved or rejected will then be sent to the email address provided as the account contact.

Please Note

As per published policy, Education Services Australia may contact the second referee to confirm primary function.

Declaration of primary function relates to the applying entity directly, not that of a project or program belonging to the applicant or the intended purpose, content or services to be made available on the proposed domain name(s).

Providing general services to entities within the education and training sector does not qualify as “related services” as referred to in the declaration. Entities primarily providing such services are not eligible, including but is not limited to:

- stationary, uniform, book or other supply services
- information technology, software or website development services
- marketing, referral, administration or financial services

Representing a group within a single state or territory jurisdiction at a national level, a single state or territory based entity being a member of a national body or association, and international delivery of education or training services are not considered to be national interests and responsibilities.

In addition to completing this form, the proposed domain name(s) must also meet the allocation criteria outlined in Schedule 2 of the Registration Policy in order to be approved.

All domain name licences are issued subject to mandatory terms and conditions and published policies. Non-compliance with such terms and conditions or published policies may lead to the cancellation of a domain name licence. Please see www.domainname.edu.au/policy.htm for full details.

Terminology

Applicant: the legal entity put forward as the registrant for the proposed domain name(s)

Licence-holder: the legal entity currently listed as the registrant for a domain name in the registry database this can be viewed via the WHOIS lookup function at www.domainname.edu.au/whois.htm
WARRANTY BY THE APPLICANT

The applying organisation:

Is best described as being:
- [ ] A government body
- [ ] An industry organisation / peak body
- [ ] A research organisation
- [ ] A parent or professional association
- [ ] A provider of non-accredited training
- [ ] Other: …………………………………………………………………………….

Currently provides the following services/functions:
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……………………………………………………………………………………………
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Currently delivers education and/or training in:
- [ ] Australian Capital Territory
- [ ] New South Wales
- [ ] Northern Territory
- [ ] Queensland
- [ ] South Australia
- [ ] Tasmania
- [ ] Victoria
- [ ] Western Australia

Currently has national interests and responsibilities via:
- [ ] delivery in multiple states/territories as per the above
- [ ] being a Commonwealth entity
- [ ] being established in partnership with interstate entities
- [ ] having interstate entities as primary stakeholders
- [ ] representing a sector, industry or group nationally
- [ ] other: …………………………………………………………………………….

Supporting statement: (details for the above selection)
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First Referee (required)

Contact name: ………………………………………………………………
Organisation: ………………………………………………………………
.edu.au Domain: ………………………………………………………………
Phone number: ………………………………………………………………
Email address: ………………………………………………………………
In contract to deliver accredited training: [ ] Yes [ ] No

Second Referee (required)

Contact name: ………………………………………………………………
Organisation: ………………………………………………………………
.edu.au Domain: ………………………………………………………………
Phone number: ………………………………………………………………
Email address: ………………………………………………………………
In contract to deliver accredited training: [ ] Yes [ ] No

I declare and warrant to Education Services Australia Ltd & to .au Domain Administration Ltd that:

- the primary function of the applying organisation is the provision in Australia of:
  - education;
  - training;
  - education and training research; and/or
  - education and training related services
- there is no appropriate government accreditation or registration authority for the services/functions provided by the applying organisation
- all information contained in this form is true, complete and correct, and not misleading
- I am authorised to submit this form for or on behalf of the applicant for the proposed domain name(s)

Signature: ………………………………………………………………
Date: …………………………………………………………………
Name: …………………………………………………………………
Organisation: ………………………………………………………………
ABN/ACN: …………………………………………………………………
Position held: ………………………………………………………………
WARRANTY BY THE REFEREE

This reference is being provided for:

Applicant Name: .................................................................
Applicant ABN/ACN: .............................................................

The applicant:

Is best described as being:
- A government body
- An industry organisation or peak body
- A research organisation
- A parent or professional association
- A provider of non-accredited training
- Other: ..............................................................................

Currently provides the following services/functions:
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Currently delivers education and/or training in:
- Australian Capital Territory
- New South Wales
- Northern Territory
- Queensland
- South Australia
- Tasmania
- Victoria
- Western Australia

Is currently in contract with our organisation to deliver accredited training on our behalf:  □ Yes □ No
(if yes, please state the nature and duration of contract)
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Currently has national interests and responsibilities via:
- delivery in multiple states/territories as listed previously
- being a Commonwealth entity
- being established in partnership with interstate entities
- having interstate entities as primary stakeholders
- representing a sector, industry or group nationally
- other: ..............................................................................

Supporting statement: (details for the above selection)
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I declare and warrant to Education Services Australia Ltd
and to .au Domain Administration Ltd that:

• the primary function of the applying organisation is
  the provision in Australia of:
  - education;
  - training;
  - education and training research; and/or
  - education and training related services
• our organisation is an eligible entity under .edu.au
  policy and holds a .edu.au domain name licence
• our organisation is not a related entity to the applicant
  as per the definition in the Corporations Act 2001
• all information contained in this form is true,
  complete and correct, and not misleading
• I am authorised to submit this form for or on behalf of
  our organisation

Signature: ..............................................................................
Name: ..............................................................................
Date: ..............................................................................
Organisation: ........................................................................
ABN/ACN: ...........................................................................
Position Held: .................................................................
.edu.au Domain: ..................................................................