

POLICY 1: .EDU.AU POLICY AND GOVERNANCE FRAMEWORK

This policy covers:

- 1 The policy and governance framework of the .edu.au Second Level Domain (2LD)
- 2 Roles and Responsibilities of Key Participants in the .edu.au 2LD
- 3 Registration Policy for the .edu.au 2LD
- 4 Fees
- 5 Naming Policy for the .edu.au 2LD Domain (including use of Third Level Designators - 'Childzones')
- 6 Domain Name Managers in the .edu.au 2ld
- 7 Changes to .edu.au policies (including procedures for changing existing policies)
- 8 Contact details for the .edu.au Registrar

Attachments: (a): auDA policies which apply to the .edu.au 2LD
(b) List of policies governing the .edu.au 2LD

1 POLICY AND GOVERNANCE FRAMEWORK OF THE .EDU.AU DOMAIN

1.1 Policy and Governance Framework

.au Domain Administration Limited (auDA)¹ is the overarching policy authority and industry self-regulating body endorsed by the Australian Government to administer and manage the .au domain space. auDA's authority derives from a 2001 agreement between auDA and the Internet Corporation for Assigned Names and Numbers (ICANN), which manages the policies relating to the issue of domain name licences at the global level.

auDA has delegated responsibility for the management and administration of the .edu.au domain to AICTEC. AICTEC is a cross-sectoral, national committee responsible for providing advice to the Ministerial Council for Education, Early Childhood Development and Youth Affairs (MCEECDYA)

¹ www.auda.org.au

(<http://www.mceecdya.edu.au/mceecdya/>) on the economic and effective utilization of online technologies in Australian education and training.

AICTEC is responsible for issuing domain name licenses within the .edu.au 2LD. This authority derives from a 2003 Agreement between the Department of Employment, Education, and Workplace Relations (acting on behalf of AICTEC) and auDA.

AICTEC has established a specialist sub-committee, the .edu.au Domain Administration Committee (eDAC), and has delegated its responsibility for policy relating to the .edu.au domain to this committee. Throughout this document, the term 'AICTEC' refers to both AICTEC and eDAC.

1.2 Policy Objectives and Guiding Principles

AICTEC aims to:

- Develop policy for the .edu.au 2LD in harmony with auDA published policies and practices;
- Assist the Australian education and training sector by administering the .edu.au 2LD in line with the sector's regulatory arrangements and quality assurance mechanisms; and
- Enhance Australian education and training services for the benefit of the Australian people and the Internet public in general.

AICTEC is committed to ethical practices for the administration of the .edu.au 2LD. The .edu.au Registrar shares the commitment through the legal agreement it has with the Commonwealth (on behalf of AICTEC) for its services for the domain. The agreement is in line with principles espoused by auDA and reflected in the .edu.au Policy and Guidelines.

1.3 Policy Authority

auDA has classified .edu.au as a "closed" 2LD, because:

- a) It is used by a defined community of interest, that is, for educational bodies registered at federal or state level.
- b) It is the relevant peak body in the Australian education and training sector responsible for administering policy and providing registration services.

AICTEC is responsible for policy relating specifically to .edu.au. As the regulator for the **.au** domain as a whole, auDA has responsibility for policies applying across the **.au** domain space.

auDA and AICTEC will consult with one another on issues relating to the interface between **.au** policy and specific .edu.au policy.

auDA retains final responsibility for the .edu.au 2LD and can override policy and administrative decisions made by eDAC, AICTEC and/or the .edu.au Registrar.

The issue and allocation of .edu.au domain name licenses is governed by defined policies which were agreed to by AICTEC in April 2003 and revised at various times with the approval of AICTEC and auDA (www.domainname.edu.au/registrar/policy).

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These policies are subordinate to, and required to be consistent with, auDA's overarching policies for the .au domain².

A list of relevant policies for the .edu.au 2LD is included as an Attachment to Policy 1.

2 ROLES AND RESPONSIBILITIES

2.1 .edu.au Domain Advisory Committee (eDAC)

The eDAC Terms of Reference can be found at <http://www.aictec.edu.au/aictec/go/home/about/pid/159>. With regard to these Terms of Reference the role of eDAC is to:

- establish policies and procedures for the management and administration of the .edu.au 2LD in consultation with key stakeholders;
- determine an overarching policy framework for the governance of domain names in the .edu.au 2LD;
- provide a point of coordination between auDA, the Registrar for .edu.au, and the Registry operator;
- approve the appointment of Domain Name Managers by the Registrar;
- determine applications for the establishment of new 'childzones' in the .edu.au 2LD;
- communicate with stakeholders on policies and procedures;
- review the costs of administering the .edu.au domain;
- develop and administer a decision review process;
- and provide reports to key stakeholder bodies.

2.2 .edu.au Registrar

The role and process of managing the allocation and issue of .edu.au domain name licences on a day-to-day basis has been delegated to **education.au limited**³ operating as the Registrar for the domain.

auDA acknowledges **education.au limited**³ as the .edu.au Registrar authorised by AICTEC and approved by MCEECDYA.

It is the Registrar's duty to:

1. Make decisions on registration in the .edu.au 2LD in accordance with the provisions set out in the .edu.au Policy and Guidelines;
2. Issue domain names in the designated 2LD;
3. Appoint (subject to eDAC approval) and coordinate the activity of Domain Names Managers operating in the closed .edu.au 2LD;
4. Check that the registrant is eligible for the .edu.au domain name;
5. Update information in the Registry database on behalf of the Domain Name Manager or registrant; and

² Policies for .au are consistent with and subordinate to policies governing the global ICANN framework.

³ As of 1 March 2010 education.au Limited has merged with Curriculum Corporation to form Education Services Australia. See www.esa.edu.au for more information.

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6. Comply with the National Privacy Principles and legislation in the conduct of .edu.au domain business.

The .edu.au Registrar must work to:

- operate in good faith and according to the practices and rules set out in the .edu.au policy documents;
- conduct .edu.au business procedures in a professional manner, with no negligent or reckless actions resulting in the approval of a domain name application in breach of the relevant policy rules;
- promote the confidence of users of the .edu.au 2LD; and
- advance the reputation and standing of the .edu.au 2LD.

2.3 Registry

The .au Registry operator manages and maintains the database that contains the .edu.au domain names registered by the .edu.au Registrar and Domain Name Managers on behalf of Registrants. auDA which has procured Registry services for the .edu.au 2LD on AICTEC's behalf. The Registry operator for the .edu.au 2LD is the same as for the .au domain and is AusRegistry.

2.4 .edu.au Domain Name Managers

In April 2006 AICTEC gave in-principle support for the implementation of a new level in the DNS structure, involving Domain Name Managers. This role has some parallels with the role of the domain name resellers that exist in other 2LDs, or to the domain name authorities that manage the gov.au closed 2LD.

Organisations may apply to the .edu.au Registrar to act as Domain Name Managers with responsibility for administering sub-domains under formal arrangements with the Registrar for the .edu.au domain. Domain Name Managers will be appointed by the Registrar, subject to endorsement by the .edu.au Domain Administration Committee (eDAC) under policy rules described in SECTION 2: Appointment of Domain Name Managers.

2.5 Registrant

An entity granted an .edu.au domain name licence is subsequently referred to as a 'registrant'.

There are no proprietary rights in the domain name system (DNS). A registrant does not 'own' a domain name. Instead, the registrant holds a licence to use a domain name, for a specified period of time and under certain terms and conditions.

It is the responsibility of all registrants to comply with .edu.au policy as outlined in their registration application and subsequent agreement. To that end, registrants are required to warrant to the .edu.au Registrar that they satisfy the rules.

NOTE: Registrant Data is not proprietary information and is held by auDA for the benefit of the Australian public.

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3 REGISTRATION POLICY FOR THE .EDU.AU DOMAIN

3.1 General Principles

The .edu.au second level domain (2LD) is for recognised education and training entities registered at federal or state/territory level.

.edu.au domain name licences may only be issued to recognised Australian education and training entities, ie:

- recognised education and training institutions and providers operating in Australia as listed in Policy 2: .edu.au Eligibility Policy, or
- associations and organisations whose primary purpose is the provision of education, training, research, special education projects (of limited time frame) and/or related services in Australia.

In order to be issued with a .edu.au domain name, the organisation applying to register a domain name which refers to an education project or programme must be the owner or principal administrator of that educational project or programme. Further information on eligibility is set out in Policy No. 2.

Universities and other bodies with national interests and responsibilities will be registered at the third level in the form *www.anyname.edu.au*. They include entities with a national scope such as universities, national organisations, some TAFEs, and commonwealth and state government departments.

For entities which are primarily state-based, names are created at the fourth level in the form *www.anyschool.statenname.edu.au*. The great majority of such entities are schools, pre-schools, child care centres, some TAFEs, and other entities which are primarily local in scope, including RTOs and non-profit educational entities.

Vocational Education and Training institutions and training organisations which deliver education and training services in more than one state or territory, will be registered at the third level (*www.anyname.edu.au*) if they request it. If they do not specifically request it, they will be registered at the fourth level.

Third level designators are state names which are used in the DNS for the .edu.au 2LD to indicate a class of 4LDs. Third level designators which are not state names may also be used, subject to the policies set out below.

Although there are current domain names which use the 5th and 6th level, this is not desirable in the longer term, and contravenes this policy, as well as being undesirable from a usability viewpoint.

The Registrar of the .edu.au 2LD registers .edu.au domain name licences in accordance with auDA and AICTEC Published Policies and Codes of Practice.

3.2 Registration Process

This section sets out the registration process for applicants for domain names in the .edu.au 2LD.

- 3.2.1 An applicant for a .edu.au domain name is required to complete a Registration Form, in which they provide evidence of their credentials for registration in the .edu.au domain space.

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- 3.2.2 An applicant has to then submit the completed registration electronically to the Registrar through www.domainname.edu.au
- 3.2.3 The Registrar then:
- a. acknowledges receipt of application for registration;
 - b. checks the applicant's eligibility;
 - c. makes a decision on the application and advises the applicant.
- 3.2.4 If the application is accepted, the applicant is required to complete a Registration Agreement. This Agreement includes an undertaking by the applicant that, should a licence be granted to them, it will be for the exclusive use of the requesting organisation and for the purposes detailed in the application for registration.
- 3.2.5 Details of successful applications are entered on the Registry database.
- 3.2.6 If an application is not accepted:
- a. The applicant is provided with reason(s) and information on the complaint and/or dispute process, as appropriate.
 - b. The Registrar enters a record of rejected Application in the Rejections Register and copies that to AICTEC.

4. FEES

The *.edu.au* Registrar reserves the right to charge fees to licence holders upon the initial issue and/or renewal of licence.

4.1 Grant of Licence

Licences are granted for a period of 2 years (including national projects with a shorter timeframe), after which they must be renewed. It is not possible to license a *.edu.au* domain name for a shorter or longer period.

Renewal of an *.edu.au* domain name licence at the end of the 2 year period is dependent on the registrant continuing to meet the *.edu.au* domain eligibility and allocation rules.

The terms and conditions of an *.edu.au* domain licence are set out in the registration application and subsequent agreement between a registrant and the *.edu.au* Registrar.

There is no hierarchy of rights in the *.edu.au* domain space. The use of a trademark or business name does not imply authority to use of a domain name. Domain name licences are allocated on a 'first come, first served' basis. Provided the relevant eligibility rules are satisfied, the first registrant to apply for a particular domain name will be permitted to license it. It is not possible to pre-register or otherwise reserve an *.edu.au* domain name.

Because the registrant does not have a proprietary right in the domain name, it is not legally possible for the registrant to 'sell' the domain name. By offering to sell their domain name to another party, the registrant is in breach of the terms and conditions of their domain name licence.

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The licence to use an .edu.au domain name can be transferred to another party, but only in the circumstances set out in Transfers (Change of Registrant) Policy for .edu.au. (Policy 8).

There is no restriction on the number of domain name licences that may be held by a registrant.

If a domain name is already licensed, or if an application is pending for that name, no further applications will be accepted for that name until the name is either revoked or the pending application declined. If an application is declined (or a domain name removed), the domain name is made available in accordance with the .edu.au policy set out below.

Current registrants will receive notification and request for payment. The Schedule for payments and non-payments follows:

Notification Period (60 days)

Registrants will be notified of Expiry Due date for the domain name licence, and presented with an invoice. The registrant should pay by the Expiry date. A licence certificate will be issued after payment.

Reminder Period (14 days)

Fourteen days prior to the Expiry Date a reminder notice is sent. If payment is not made by the Expiry Date, then the domain name will not function after the Expiry Date.

Pending Deletion Period (60 days)

At the end of this period, if payment has not been received, the domain will not operate. It will be deleted from the database and will become available for other entities to request and licence.

The licence to use the .edu.au domain name can be terminated for reasons outlined in the table below:

Reason	Description
Fee not paid	Where the prescribed fee is not paid within the required time.
Breach of warranty	Where the warranty supplied by the applicant or their agent is breached.
Court decision	Where a court of competent authority determines that the domain name should not be licensed to the current licensee, be removed from the registry, or be licensed to another party.
Name Change	Where the business name used by the licensee to obtain the domain name is changed, or if the licence to use the registered business name ceases.
Instruction	Where the Registrar is so instructed by the current licensee of the domain name.
Error	Where a domain name which could not otherwise be registered under this policy is registered through mistake, oversight or otherwise (within thirty days of registering the domain name):

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1. The administrator may send notice (of not less than thirty days) stating the intention to cancel the registration, and stating the reasons for the proposed cancellation.
2. The administrator may remit the fee payable for the new domain name in place of the cancelled domain name.

5. NAMING POLICY FOR THE .EDU.AU DOMAIN

5.1 Composition of a Domain Name

5.1.1 A .edu.au domain name must:

- (i) Be from 2 to 63 characters long;
- (ii) Contain only letters (a-z), numbers (0-9) and hyphens (-), or a combination of these;
- (iii) Start and end with a number or a letter, not a hyphen; and
- (iv) Not fall into the category of Unacceptable Names listed below.

5.1.2 Applicants must also take into account that domain names may refer either to the name of the applying organisation or to an educational project or program:

- a. Where a domain name refers to the name of the applying organisation, it must either:
 - (i) exactly match the applying organisation's name, or
 - (ii) be substantially and closely connected to the name of the registrant's entity, or be an acronym or abbreviation of the registrant's entity name.
- b. Where a domain name refers to an educational project or program, there must be a semantic relationship between the name and the project or program.
 - (i) To the extent that many education and training institutions include geographic reference in their domain names, Australian geographic names will not be excluded.
 - (ii) The Commonwealth Department of Education, Employment, and Workplace Relations regulates the use of the title 'university' on behalf of the Minister. Under the Corporations Law only bodies conforming with the definition would be able to use the term 'university' in their domain name.

5.2 Unacceptable Names

This section sets out AICTEC's policy on unacceptable names for the .edu.au Second Level Domain (2LD), with reference to auDA's Reserved List of words.

Each application for an .edu.au domain name is to be checked by the .edu.au Registrar for conformity.

In 2006 AICTEC reviewed the *.edu.au Reserved List Policy* (Policy No. 5) and determined that eDAC reserves the right to proscribe any words that it deems to be

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generic, or if used, would conflict with eDAC's obligations to auDA or otherwise compromise the reputation or effective operation of .edu.au.

5.3 Contents of Reserved List

The following classes of names may not be registered in the .edu.au 2LD:

- An exact replica of an existing .edu.au name;
- Generic education and training words (eg school; elearning; business, science) should not by themselves feature as 3LD or 4LD names in the .edu.au domain.
- Personal names, except that names which constitute the title of an educational institution are not regarded as 'personal names' in this context eg 'Edith Cowan University';
- Names containing obscene or offensive language, or otherwise deemed by the Registrar as being likely to compromise the reputation of .edu.au;
- Names expressing a value judgment or political statement. For example, clevercountry.edu.au, nofees.edu.au;
- Names which are included in [auDA's Reserved List Policy](#). Note that the auDA Board has determined that, as a general principle, the Reserved List for .au will contain only words and phrases that are restricted under Commonwealth legislation. The .edu.au Registrar will refer to auDA's Reserved List when considering an application for a .edu.au domain name. From time to time, auDA may update the Reserved List in line with any amended or new Commonwealth legislation.

The .edu.au Registrar will refer to this policy and to auDA's list of reserved names when considering any application for a .edu.au domain name.

5.4 Use of Words on Reserved List

A registrant may license a domain name that contains a word or phrase on the auDA Reserved List identified in the Reserved List Policy (2008-03), provided they can demonstrate to AICTEC that they are authorised to do so under the relevant Commonwealth legislation.

5.5 Third Level Designators (Childzones)

Entities registered at the fourth level will normally use a state name in the third level; e.g. darebinschool.vic.edu.au.

However, the creation of alternative third level designators, also referred to as childzones, for the following categories is also possible.

- State 3rd level designators - these are 3rd level elements which represent the names of states and territories – nsw, vic, qld, wa, sa, tas, act, nt. E.g. *www.stjosephsmaroubra.nsw.edu.au*
- Sector 3rd level designators - these are 3rd level elements which represent categories of education entities below the level of a state, such as government schools, a state TAFE system, or a statewide network of preschools.

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E.g. www.stjosephsmaroubra.catholic.edu.au or
www.maroubraprimary.schools.nsw.edu.au or
www.Maroubra.preschools.nsw.edu.au

5.6 Criteria for creating a 'childzone'

The following will be taken into account when considering creation of a new childzone:

- a. New designators should be robust, sustainable and viable.
- b. In the context of .edu.au this means that there must be a strong commitment from the body which proposes the designator to support and use it.
- c. The new designator should serve the clear needs of a community of users who are not well served at present.
- d. Users include not only those entities to which the names apply, but people who use the name in other ways.
- e. There must be clear support for creation of the designator from the user community.
- f. Evidence should be provided to demonstrate that support.
- g. The costs of creating the designator should be determined clearly as part of the proposal for its creation and a clear indication given of the way in which those costs will be met.
- h. The new designator should serve the purpose of enhancing the flexibility and usability of the .edu.au 2LD and widening the choice of names.

5.7 Information which must be provided

Any proposal to create a new childzone must include the following:

- a. A statement of the need for the designator and the benefits which it will achieve for users.
- b. Evidence of support by users of the designator, and of having consulted widely.
- c. Cost estimate for establishment and (if relevant) ongoing operation.
- d. Number of likely registrants within the childzone.
- e. Likely impact on other sector designators or state designators.
- f. Likely impact on existing domain managers and the Registrar.
- g. Likely impact within the industry or sector (e.g. schools, child care, pre-schools) including evidence of collaboration with other relevant entities in developing a proposal.

5.8 Procedure for proposing creation of a childzone

The following must be taken into account:

- a. Proposals for the creation of a new childzone may be made to eDAC by any domain name manager.

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- b. The information set out in 5.2 above must be provided to eDAC with any proposal.
- c. eDAC may approve proposals for new childzones, reject them, propose modification, or seek additional information. eDAC will provide reasons for any rejection or modification of a proposal for a new childzone.
- d. There is a right of appeal by any entity affected by an eDAC decision to AICTEC.

5.9 Existing childzones

Where a childzone has been created by the migration to the Registry of a non-authoritative sub-domain, it may be continued provided that:

- a. The information set out in Section 5.2 is provided to eDAC.
- b. eDAC may set a time limit for its continued existence.
- c. The entire childzone is migrated to the .au Registry in accordance with timelines approved by eDAC.
- d. Upfront costs involved in migrating the childzone and associated data to the .au Registry are met by the proposer.

6 DOMAIN NAME MANAGERS IN .EDU.AU

6.1 Appointment of Domain Name Managers

- a. Domain Name Managers will be appointed by the Registrar, subject to approval by the .edu.au Domain Administration Committee (eDAC), and continuing compliance with the .edu.au Domain Name Managers' Code of Practice (the "Code".)
- b. The powers of Domain Name Managers will be delegated to them by the Registrar.
- c. Domain Name Managers and the Registrar will be bound by a common statement of policies and procedures as detailed in the Code.
- d. The Registrar, with the approval of eDAC, may revoke the delegation for reasons specified in the Code.
- e. The scope of operations of a Domain Name Manager will be defined by eDAC. The scope may extend to management of domain name registrations within a specified 3LD (e.g. *.catholic.edu.au*, *.sa.edu.au*) or more narrowly or more widely over more than one 3LD.
- f. There will be provision for complaints under the Code to be brought by any party, including customer, reseller, registrar or registry.
- g. Domain Name Managers will not be permitted to approve applications for domain names.
- h. Registrants may apply to a Domain Name Manager or directly to the Registrar for a domain name licence.

6.2 Role of .edu.au Domain Name Managers

The role of *.edu.au* Domain Name Managers appointed by *the Registrar* will be to:

- a. Act as an agent for a group of registrants.

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- b. Manage those domain names for which they have responsibility under an agreement with a Registrant.
- c. Submit applications for .edu.au domain name licences to the Registrar for approval.
- d. Manage domain records through the use of the Registrar's interface to the .au Registry.
- e. Transfer data on domain names to the Registrar for uploading to the .au Registry using a secure interface established by the Registrar for this purpose.
- f. Collect licence fees and pay fees and charges associated with domain name licences for which they are responsible.
- g. Process renewal notices on behalf of Registrants.
- h. Ensure that domain name records and data about domain name licence holders are maintained for accuracy and currency.
- i. Notify the Registrar if a Registrant becomes ineligible for a domain name.
- j. Comply with applicable auDA and AICTEC published Policies and Codes of Practice, including the *auDA Domain Name Suppliers Code of Practice* and the *.edu.au Domain Name Managers Code of Practice*.
- k. Participate in forums organised as required by the Registrar to ensure the effective management of the .edu.au domain space.
- l. Provide regular reports to the Registrar listing new and deleted domain names, based on data provided by the Registrar.

6.3 Application to become a Domain Name Manager for .edu.au

Organisations may apply in writing to the Registrar to become a Domain Name Manager for the .edu.au 2LD.

Decisions on whether an organisation can become a Domain Name Manager will take account of the following:

- a. The authority of the applying organisation to provide domain name services on behalf of an education and training jurisdiction or group of educational organisations.
- b. Evidence of a relationship with a substantial number of registrants in the .edu.au domain.
- c. The capacity of the organisation to:
 - ⇒ Meet the Registrar's technical and operational requirements; and
 - ⇒ Comply with auDA and AICTEC published Policies and Codes of Practice including the *auDA Domain Name Suppliers Code of Practice* and the *.edu.au Domain Name Managers Code of Practice*.
- d. The ability of the organisation to add value to the operations of the .edu.au and .au domains.

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6.4 Formal Agreement with the Registrar

Organisations that successfully apply to become Domain Name Managers for the .edu.au domain will be required to enter into a formal binding agreement with the Registrar.

6.5 Complaints

Complaints regarding any decision to decline an application to become a Domain Name Manager will be dealt with under the .edu.au Complaints Policy (.edu.au Policy 6).

7. CHANGES TO EXISTING .EDU.AU POLICIES

7.1 Purpose

The purpose of this section is to describe the process for developing and amending .edu.au policies.

7.2 Background

It is the responsibility of AICTEC to preserve the integrity of the .edu.au 2LD by ensuring that the policy rules are applied correctly and enforced as necessary.

.edu.au domain space policy and subsequent changes to individual policies are subject to approval by auDA, prior to implementation. .edu.au policy will be revised and updated as required or to reflect relevant changes in auDA's published Policies.

7.3 Process for Making Changes to Existing Policies

- a. AICTEC will consult with education and training sector stakeholders and/or individual licence holders prior to any material changes to .edu.au policies.
- b. The results of consultation on proposed policy changes will be considered by eDAC prior to eDAC making final recommendations to AICTEC regarding those proposed policy changes.
- c. If AICTEC approves a policy change, it will provide advice to auDA on that policy change, including a statement confirming that the policy change does not conflict with existing auDA policies and guidelines.
- d. The change, once approved, will be implemented within a 6-week period with notice of the change being advised to .edu.au domain name licence holders.
- e. If AICTEC becomes aware that the .edu.au Registrar has approved a domain name application through misinterpretation of the relevant policy rules, AICTEC may issue a policy clarification to assist the .edu.au Registrar in the interpretation of policy rules.

7.4 Process when auDA makes changes to policies that impact on .edu.au

- a. If auDA intends to adopt any policy or specification that will expressly apply to the .edu.au domain space, it will provide AICTEC with written
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- notice of the specification or policy being considered, including reasons why the specification or policy is being considered for adoption.
- b. auDA will provide AICTEC with a period of 60 days from the date of notice to undertake the following procedures:
 - c. liaise with auDA about the proposed policy or specification; and
 - d. make submissions to auDA on changes to the proposed specification or policy.
 - e. auDA will provide a written response to all comments and submissions from AICTEC, including:
 - i. details of the steps that will be taken by auDA to address any concerns raised by AICTEC regarding proposed auDA policy changes; and
 - ii. a revised version of the specification or policy being considered for adoption, taking account of AICTEC's comments and submissions, for endorsement by AICTEC.
 - f. Within 60 days of receipt of the revised version of the specification or policy, AICTEC will endorse the amendment and implement it in the .edu.au Second Level Domain.

8 CONTACT DETAILS

All enquiries and business connected with the .edu.au 2LD should be directed to the .edu.au Registrar:

.edu.au Domain Registrar
c/- **education.au limited**⁴
182 Fullarton Road
Dulwich SA 5065

Phone: (08) 8334 3210
Email: registrar.webdesk@educationau.edu.au

⁴ As of 1 March 2010 education.au Limited has merged with Curriculum Corporation to form Education Services Australia. See www.esa.edu.au for more information.

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auDA policies which apply to the .edu.au 2LD:

The .edu.au Domain is subject to the application of a number of auDA policies. These can be accessed from the following website:
<http://www.ada.org.au/policy/current-policies/>.

POLICIES GOVERNING THE .EDU.AU DOMAIN

The .edu.au domain is governed by a set of policies and operational guidelines that have been in place since the regulatory system was implemented in 2003. These include:

Policy 1: .edu.au Policy and Governance Framework	<ol style="list-style-type: none"> 1. The policy and governance framework of the .edu.au Second Level Domain (2LD) 2. Roles and Responsibilities 3. Registration policy for the .edu.au domain 4. Fees 5. Naming policy for the .edu.au domain (including use of Third Level Designators - 'Childzones') 6. Domain Name Managers in the .edu.au 2LD 7. Changes to .edu.au policies (including procedures for changing existing policies) 8. Contact details for the .edu.au Registrar <p>Attachments:</p> <ol style="list-style-type: none"> (a) auDA policies which apply to the .edu.au 2LD (b) List of policies covering the .edu.au 2LD
Policy 2: .edu.au Eligibility Policy	Details the types of entities which will be considered as registrants in the .edu.au domain space, together with the criteria which will assist the Registrar in determining whether they are recognised Australian education and training entities.
Policy 3: .edu.au Privacy Policy	Sets out the privacy policy for the .edu.au domain in accord with current privacy legislation and to conform with the Information Privacy Principles outlined in the Privacy Act (Cth) 1988.
Policy 4: Guidelines for Applicants and Registrants on .edu.au Policy Rules	Provides information for applicants and registrants on the policy for the closed .edu.au 2LD.
Policy 5: .edu.au Reserved List Policy	Sets out AICTEC's policy on unacceptable names for the .edu.au domain, with reference to auDA's Reserved List of words.
Policy 6: .edu.au Complaints Policy	Sets out the process for the handling of complaints made by registrants and other members of the public about the .edu.au Registrar for the closed .edu.au second level domain (2LD).
Policy 7: .edu.au Complaints (Registrant Eligibility) Policy	Sets out policy on the handling of complaints about the eligibility of a registrant to hold a domain name licence in the closed .edu.au domain space, i.e. whether the registrant's identification details are valid.
Policy 8: .edu.au Transfers (Change of	Sets out policy on the transfer of a domain name

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Registrant) Policy	licence from one .edu.au registrant to a proposed new .edu.au registrant, which has the effect of changing the name of the registrant as listed in the registry database.
Policy 9: Guidelines for the .edu.au Registrar on the Interpretation of .edu.au Policy Rules	Sets out guidelines for the .edu.au Registrar on the interpretation of .edu.au policy rules.
Operational Guidelines	<ol style="list-style-type: none"> 1. Migration of Data to the Registry (Introduced in July 2007) 2. Code of Conduct for Domain Name Managers



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